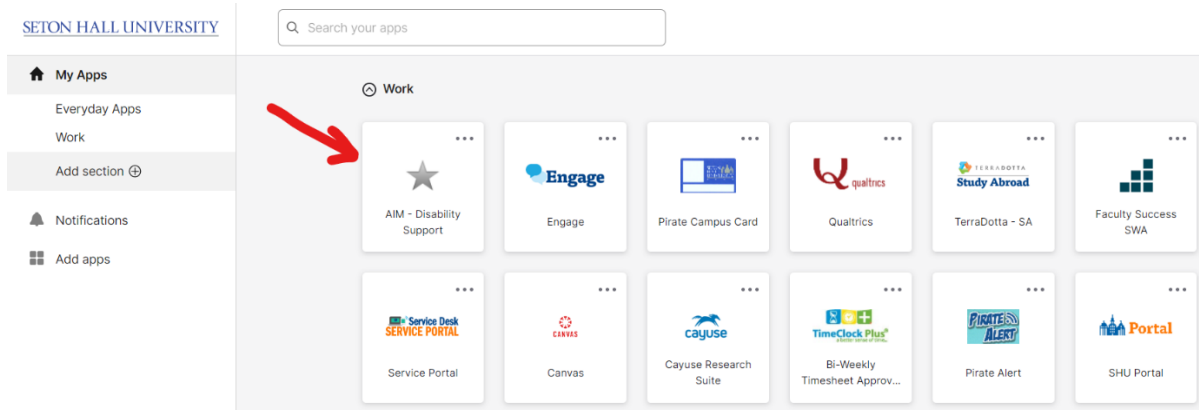


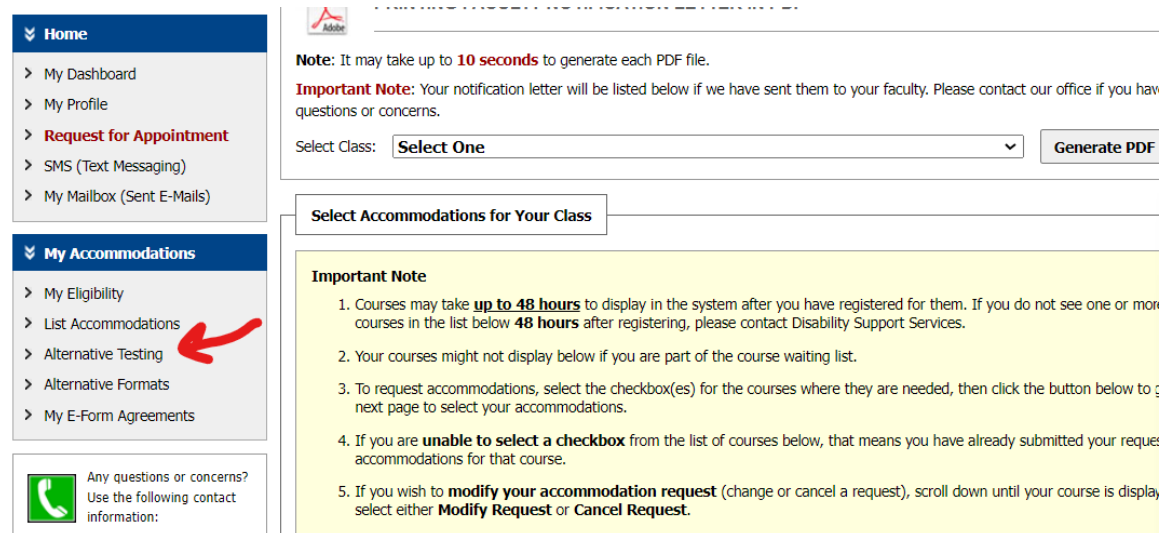
How to Submit a Testing Request

Step 1: Login to AIM using your PirateNet credentials using this link:

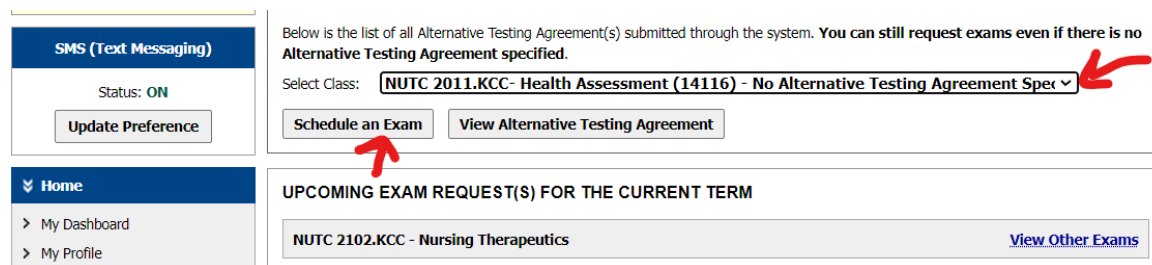
<https://hayes.accessiblelearning.com/SHU/> or by clicking the “AIM – Disability Support” App on the Seton Hall My Apps Dashboard.



Step 2. Select “Alternative Testing”



Step 3. Select a class from the drop-down menu and click “Schedule an Exam.”



Step 4. Fill in all required fields and click “Add Exam Request.”


Exam Detail

Select Class *: **NUTC 2011.KCC- Health Assessment (CRN: 14116)** ▼

Request Type *: **Select One** ▼
Exam
Final
Midterm
Quiz

Campus Location *: **Select One** ▼
[View Schedule Availability](#)

Note: Select location where you would like to take your exam. This should match where you take your classes unless given permission by your faculty and DSS to take on another campus.

Date *: 


Hint: Enter date in the following format Month/Day/Year (i.e. 12/31/2010).

Time *: **Select** ▼ **Select** ▼

Services Requested (As Applicable) *

☐ Extended time on tests, quizzes, and examinations - 50% ☐ Occasional breaks

Additional Note:

 **Add Exam Request** **Back to Testing Requests Overview**