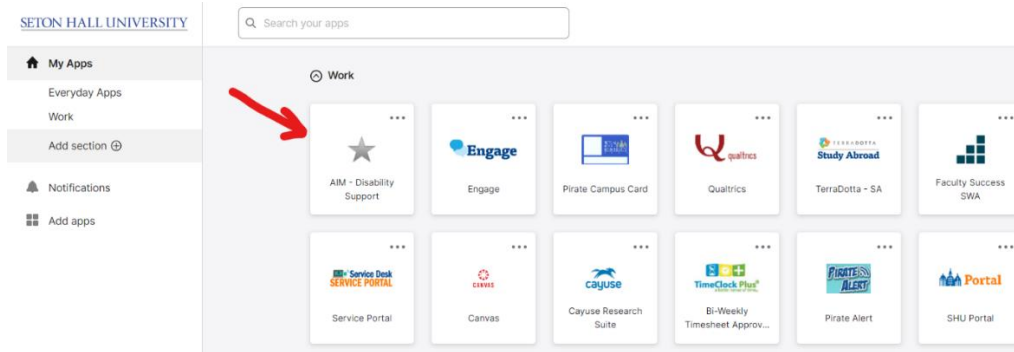


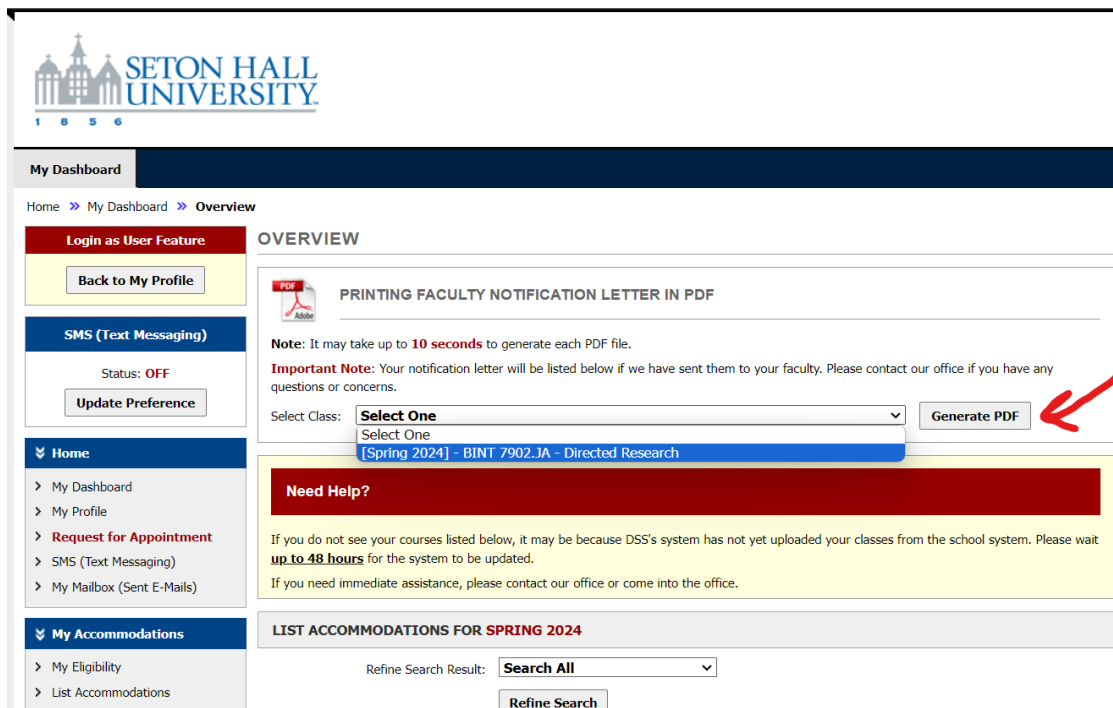
How to Generate a PDF version of your Accommodation Letter

Step 1: Login to AIM using your PirateNet credentials using this link:

<https://hayes.accessiblelearning.com/SHU/> or by clicking the “AIM – Disability Support” App on the Seton Hall My Apps Dashboard.



Step 2: Select the course from the drop-down menu near the top of the page in the “Printing Faculty Notification Letter in PDF” Section. Once you click “Generate PDF,” this will begin a download of your accommodation letter that was sent to your instructor.



Note: Your course accommodation letter will show up in the dropdown menu only if your instructor has received the notification letter from the DSS office.