



Seton Hall University

Pirate Career Plan: EDUCATION

Explore Your Calling

Learn more about your calling in relation to your values, motivations, talents, skills, strengths, and areas for improvement.

Prepare for Experience

Broadly explore content areas and career possibilities involving teaching, as well as experiences working with specific age groups and special needs populations.

Obtain Experience

Gain experience, knowledge, and skills through internships, part-time jobs, volunteer, and leadership positions.

Take Action

Conduct a successful professional career or graduate school search.



THE CAREER CENTER
Student Services

SETON HALL UNIVERSITY

Follow us on:

Bayley Hall, Second Floor, Rm. 209

www.shu.edu/go/careers

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(973) 761-9355

Monday - Friday



The Seton Hall University
Career Center Network



@shucareercenter
#HirePirates

Pirate Career Plan: Education

Year One: Discover

Develop a college resume and discuss your career path with your career advisor and Education faculty.

Participate in service and activities involving teaching, specific age groups, populations with special needs, and your content area.

Join a student organization related to the field of education.

Begin to use *Navigator* to find part-time jobs, internships, summer and volunteer positions.

Review part-time job emails sent from The Career Center — many involve working with K-12 populations.

Seek out summer opportunities (paid and non-paid) that develop your skills in teaching, working with specific age groups populations or with special needs, and your content area.

Year Two: Investigate

Meet with your career advisor to tailor your resume to the field of education.

Continue to participate in activities involving teaching, specific age groups, populations with special needs, and your content area.

Seek leadership roles within related student organization(s).

Attend Career Fairs and Networking Forums to talk with organizations about volunteer positions, summer internships, and part-time jobs.

Pursue your NJ Substitute Teacher Certification during the semester in which you will complete at least 60 credit hours. Actively seek out substitute teaching opportunities after SHU classes end in May and December.

Speak with your faculty advisor about obtaining additional teaching endorsements beyond your content area.

Year Three: Experience

Create a cover letter and update your resume to include clinical experiences and related positions.

Continue to attend Career Fairs and Networking Forums.

Develop a professional contact list with people you meet during clinicals, part-time and summer jobs, and at career fairs and networking events.

Continue to substitute teach during breaks and after SHU classes end.

Search in *Navigator* and LinkedIn to connect with Seton Hall alumni (Pirate Mentors) working in K-12 settings.

Seek out summer opportunities to develop your skills in teaching, working with specific age groups, populations with special needs, and your content area.

Year Four: Take Action

Update your resume to include senior year clinicals and other experiences.

Meet with your career advisor and Education faculty to discuss job search strategies.

Create a LinkedIn account and seek feedback from your career advisor.

Tailor your updated resume and cover letter to specific employers and positions for which you are applying.

Complete job applications in AppliTrack and on individual school district websites.

Apply and interview for professional positions early in the semester you will graduate and through the summer and upcoming school year.

Update your networking list and keep in touch with your contacts.

